

## **TERMS OF REFERENCE**

for the

### **Supply, delivery, installation, testing and commissioning of The **ICT EQUIPMENT** and other accessories in the Northern Luzon, Mindanao and the Visayas-PRSD Local Instrument Center (LIC) Stations, and for RIC-Manila.**

#### **A. INSTRUCTIONS TO BIDDERS**

##### **1.0 OVERVIEW**

The ICT equipment and other accessories necessary to support the operation of the calibration laboratories for the RIC-Manila and the Local Instrument Centers have its great importance to the process and procedures to fulfill its functions on instruments standardization at the regional locations. It is important that the equipment should be of great quality such that they must possess the utmost features in order to provide the necessary results in using them.

Using this equipment will assure that it will alleviate and speed up the processing of works of the personnel in charge of the laboratory and in the station field inspections.

##### **2.0 QUALIFICATIONS OF THE BIDDER**

(Please refer to Section II. Instructions to Bidders, the Bid Data Sheet and Checklist of Eligibility and Technical Requirements of the Bidding Documents)

##### **3.0 GENERAL CONDITION**

- a) The bidder has the financial, technical and production capability to perform the contract, and a minimum experience of five (5) years as a company and as a bidder on equipment supply;
- b) The delivery period should be within two (2) months after acceptance of the contract including testing and commissioning in accordance with the agreement;
- c) A warranty on parts and services of at least one (1) year should be provided;
- d) Local training should be conducted if required and specified in (B).
- e) An after sales support in terms of technical configuration, cabling, testing and/or technical know how to operate, and availability of spare parts should be provided. Site acceptance test (SAT) at the Central Office in the presence of at least four IRDU representatives should be carried out;
- f) The bidders are required to include in their bids the cost of all taxes, such as, but not limited to, value added tax (VAT), income tax, local taxes and other fiscal levies and duties, which shall be itemized in the bid form and reflected in the detailed estimates;

**4.0 Bid Proposal Contents** – Bidders shall offer a bid on each of the items/units as proposed in the specifications and shall respond paragraph by paragraph to all the contents of the TOR and shall clearly indicate compliance. The bidder should include additional accessories, materials, and activities he deems necessary to properly complete each item. Use additional sheets, if needed. The bidder should include in this proposal, descriptive manuals/literatures of all equipment/accessories/materials to be supplied in original format. These details permit PAGASA to fully evaluate cost tradeoffs.

## **5.0 Bid Currencies**

5.1 Prices shall be quoted in the following currencies:

- a) For Goods and services that the Bidder will supply from within the Philippines, the prices shall be quoted in Philippine Pesos.
- b) For Goods and Services that the Bidder will supply from outside the Philippines, the prices may be quoted in US Dollars; however, for purposes of bid evaluation, bids denominated in US Dollars shall be converted to Philippine Currency based on the exchange rate prevailing in the day of the bid opening.

5.2 Payment shall be made in Philippine Pesos.

**6.0 Place of delivery and testing** – at the Central Office to be delivered by IRDU Personnel to the Northern Luzon, Mindanao and the Visayas-PRSD Local Instrument Center (LIC) Stations, and for RIC-Manila.

**B. TECHNICAL SPECIFICATIONS:** See Annex 1.

### **C. WARRANTIES**

1. The bidder warrants that it shall strictly conform to all the Terms and Conditions of this Terms of Reference.
2. All equipment is subject to a one year warranty. The winning bidder shall neither assign, transfer, pledge, nor subcontract any part or interest therein.